

# Carole Andreen

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## Education

- Associate Degree - Advertising Art  
Art Center of Tucson
- High School Diploma - Sabino High School

## Skills

- Adobe Creative Suite  
(PhotoShop, Illustrator, InDesign,  
PageMaker, Dreamweaver, Acrobat)
- Traditional Illustration
- Microsoft Office  
(Word, Excel, PowerPoint)
- Web-Based  
(WordPress, Web Design, SEO, Google  
Analytics, Social Media, Email Campaigns/  
Mail Chimp & Ads)

## Projects

- Label artist for Woodford Reserve's 2015  
Kentucky Derby Bourbon Bottle
- Del Mar Racetrack Commissioned  
Painting of 2012 Pacific Classic Winner
- Internal newsletter Tucson Electric Power
- Newsletter for Richmond American Homes

## Honors and Awards

- Best of Show, 2015 "The Horse, of Course!"  
Four Corners Gallery. Tucson, AZ
- Most Innovative, 2012 AAFA Fall Juried  
Exhibit, Lexington, KY
- Poster Artist, March 1995 4th Avenue Street  
Fair, Tucson, AZ

## Involvement

- HEART of Tucson Board 2009-2011

## References and Portfolio

Available upon request

## Work Experience

### Professional Artist & Designer

Self

2003 – present

Original and commissioned oil paintings, illustration, gallery & juried art exhibits, e-commerce, marketing (web, social media & print), t-shirt, sign & print design, web & logo design and promotional collateral for clients.

### Art Instructor

Michael's Art & Craft Stores

Apr. 2017 - present

Teach basic skills in drawing and painting in acrylic and watercolor to students at all levels of experience.

### Veterinary Receptionist

Greenway Pet Clinic

Oct. 2014 – Mar. 2015

Client education & communication, manage schedule, admit & discharge patients, handle multi-line phones & email. Process medical files, work in veterinary management software, daily bookkeeping.

### Graphic & Web Designer

Greenway Pet Clinic

Aug. 2006 – Aug. 2013

Website design and development, promotional signs, brochures, etc. and build Facebook Page

### Veterinary Technician

Greenway Pet Clinic

Jan. 2005 – July 2011

In charge of controlled drug log and pet food ordering & inventory. Tasks included client education & communication, anesthesia monitoring & surgical support, draw blood, run in-house lab work, process outbound labs, medical record management, medicating (oral and injectable) & vaccinating patients, routine procedures (dental prophylaxis, express anal glands, wound cleaning & maintenance, etc), in-hospital patient care. radiology, and prescriptions.

### Document Conversion

Misys Healthcare Systems

Dec. 2002 – Sept. 2003

Pagemaker to Word document conversion

### Production Assistant

CARF

Aug. 2002 – Aug. 2003

Development and production of updated standards manuals, produce certificates of accreditation, redesign of applications for accreditation.